APPLICATION FOR EMPLOYMENT

Please read the Candidate Job Specification for this role before completing the application form. You should type in the spaces provided and answer as fully as possible. The boxes will expand as you type.

**Please return this form to** [**mailto:hr@victimssupportfund.org**](mailto:hr@victimssupportfund.org%20)**.**

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| **Personal Details** | | | |
| Name: | | | |
| Date of Birth: | | | |
| Sex: | | | |
| What Position are you applying for: | | | |
| Correspondence address: | | Mobile Telephone: | |
| Home Telephone: | |
| Permanent Residence address: | | Skype contact: | |
| Personal Email: | |
| **Qualifications and Training** | | | |
| Please list any academic education and professional/work related training you have undertaken which would be relevant to working for the Victims Support Fund. You should list in chronological order with the most recent first. | | | |
| **Qualification obtained/Course completed** | **Date Achieved** | | **Place of Education** |
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| **Employment History** | | | | |
| Please summarise your previous jobs starting with the most recent, briefly detailing your main responsibilities. You should include any voluntary posts or other positions of responsibility held. You can add more boxes if you like, or provide further supporting information separately. | | | | |
| **Dates** | **Employer** | **Job Title** | **Location** | **Last gross salary earned (PA)** |
|  |  |  |  |  |
| **Main responsibilities and achievements** | | | | |
|  | | | | |
| **Dates** | **Employer** | **Job Title** | **Location** | **Last gross salary earned (PA)** |
|  |  |  |  |  |
| **Main responsibilities and achievements** | | | | |
|  | | | | |
| **Dates** | **Employer** | **Job Title** | **Location** | **Last gross salary earned (PA)** |
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| **Main responsibilities and achievements** | | | | |
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| **Dates** | **Employer** | **Job Title** | **Location** | **Last gross salary earned (PA)** |
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| **Main responsibilities and achievements** | | | | |
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| **Dates** | **Employer** | **Job Title** | **Location** | **Last gross salary earned (PA)** |
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| **Main responsibilities and achievements** | | | | |
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| **After reading the job specification, please explain:**   * **How do your skills and experience to date meet the requirements of the role?** * **Why you are passionate about VSF’s work?** * **Cover Letter** | | | |
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| **REFEREES**  Please list contact details of three referees. | | | |
|  | | | |
| **Signature:** |  | **Date:** |  |